

Business Welcome Letter

From,
Davis Patrick
SMC Pvt Ltd,
Texas USA - 90002

Date: 9 June 1998

To,
Leilani Boyer
EDPL Solution Pvt Ltd,
California, USA - 80009

Subject: Welcome to Business

Dear Leilani Boyer

I, Davis Patrick as the [Position] of [Company], would like to welcome you to our company and thank you for the opportunity personally. It is a tremendous honor to be able to work with an experienced company such as yours.

We are aware that you are capable of quite innovative sales strategies and would like you to handle that. We would also like to remind you that the agreed upon budget still needs to be followed. Everything mentioned in the contract will be followed for the entire duration which one year.

In case of queries feel free to contact us on [Phone number]. We look forward to a fruitful business partnership with you.

Sincerely,

(Signature)
Davis Patrick
SMC Pvt Ltd,



Army Character Letter

From,
Nicholas Gleason
1548 Farland Avenue
San Antonio, TX 78217
Contact: 903-778-7217

Date: September 27, 1974

To
David L. Lustig
2833 Hall Place
Trinidad, TX 75862

Dear Sir,

I am officer Nicholas of the Sylvester in Philadelphia, and I am writing this statement on behalf of Lieutenant Sylvester in the event of his disciplinary hearing.

I have known Sylvester for the last 8 years. I was his senior during training, and I watched him progress due to a combination of determination, skill, and leadership. Sylvester and I were also assigned together, where I witnessed his focus and self-restraint.

Sylvester is good under pressure, both as a leader and a follower. I have seen the self-control required to succeed in many activities in him again and again, and I am convinced that he is working constantly to overcome the regrettable mistake a disciplinary hearing causes. I believe that Sylvester is an outstanding officer who will overcome this lapse in behaviour and continue to make his unit proud.

Thank you for your consideration.

Sincerely,
Nicholas Gleason