Character Witness Letter

From

Charlie Chaplin

PO Box 908757 Bangkok Thailand

Date- ××/xx/XXXX

Subject – Character witness letter To Whom It May Concern

I’m writing this character witness letter for Miss Ashley Peterson who has been my office colleague for more than 3 years now. The purpose of this letter is to assess the character of Miss Ashley Peterson and provide me opinion thereon. I have personally spent my half of office working time with her for more than the 3 years continuously.

In this span of time period, I have never noticed anything fishy or sick about her character. She has been among one of the top-performing employees of our office and has also won several awards for her diligent and hard-working character. She is the lady of principle who follows her passion for the things that she loves doing and this makes her very ambitious towards many things in life.

I can definitely vouch for her character as I know her not just professionally but also personally. She always comes forward for providing the required assistance to the colleague and cooperates with everyone. Moreover, she has a very professional yet jovial attitude that fits perfectly for the professional and personal relationships with colleagues. At the end of this character reference witness letter, I would definitely recommend her for the consideration and selection of any professional designation.

Thanks & regards Charlie Chaplin