

Business Welcome Letter

From,
Davis Patrick
SMC Pvt Ltd,
Texas USA - 90002

Date: 9 June 1998

To,
Leilani Boyer
EDPL Solution Pvt Ltd,
California, USA - 80009

Subject: Welcome to Business

Dear Leilani Boyer

I, Davis Patrick as the [Position] of [Company], would like to welcome you to our company and thank you for the opportunity personally. It is a tremendous honor to be able to work with an experienced company such as yours.

We are aware that you are capable of quite innovative sales strategies and would like you to handle that. We would also like to remind you that the agreed upon budget still needs to be followed. Everything mentioned in the contract will be followed for the entire duration which one year.

In case of queries feel free to contact us on [Phone number]. We look forward to a fruitful business partnership with you.

Sincerely,

(Signature)
Davis Patrick
SMC Pvt Ltd,

LETTER OF RECOMMENDATION

August 25, 2023

Jonathan Patterson

Clinical Manager, Warner & Spencer

New York, NY

+123-456-7890

To whom it may concern

Thank you for taking the time to speak with me yesterday about the job position with Fradel and Spies.

It was a pleasure meeting with you, and I truly enjoyed learning more about the role and the company. I especially loved hearing about the work-life balance programs, it sounds like a great way to boost employee morale!

I am confident that my skills in social media marketing and experience as an editor are a great match for Fradel and Spies. I am very enthusiastic about the possibility of joining your team and would greatly appreciate a follow-up as you move forward with the hiring process.

If you need any further information, please do not hesitate to contact me by email or phone. Thanks again, and I hope to hear from you in the near future.

Best regards,



Jonathan Patterson



+123-456-7890



hello@reallygreatsite.com

Character Letter for Drug Charges

From,
Carl R. Tuck
236 Emily Drive
Rock Hill, SC 29730
Contact: 607-898-0968

Date: November 12, 1949

To,
Micheal Whisenant
4220 Browning Lane
Groton, NY 13073

Your Honour,

I am writing this statement on behalf of Charles, who is set to appear before you in court for a drug-related charge.

As a manager, I have known a lot of people, but Charles has always been very special to me because of his courage and resilience. We met 6 years ago at a marriage party and have seen each other ever since in a capacity.

Although he had a tough time growing up, with one parent's abuse. Charles has worked hard to overcome these obstacles and contribute to his community in a meaningful way. I can personally attest to his impact here.

I am aware that Charles has been charged with this offence, and that this is a serious crime. I also know that he has struggled with this problem in the past. It has been a difficult road, and Charles has made great strides by counselling, attending AA, finding an assisted living, etc. He understands that this behaviour has a hugely negative impact on his health, relationships, and the community at large. Charles has a supportive, loving network of family and friends, and he is turning to them for help in addressing this problem in a healthy, solution-based way.

I believe that Charles's situation would become more difficult with a criminal record because of negative reasons. Charles has made great strides in beating back the effects of his upbringing, and he is determined to learn and grow from this setback as well.

Thank you for your consideration.

Sincerely,
Carl R. Tuck