

# Business Welcome Letter

From,  
Davis Patrick  
SMC Pvt Ltd,  
Texas USA - 90002

Date: 9 June 1998

To,  
Leilani Boyer  
EDPL Solution Pvt Ltd,  
California, USA - 80009

Subject: Welcome to Business

Dear Leilani Boyer

I, Davis Patrick as the [Position] of [Company], would like to welcome you to our company and thank you for the opportunity personally. It is a tremendous honor to be able to work with an experienced company such as yours.

We are aware that you are capable of quite innovative sales strategies and would like you to handle that. We would also like to remind you that the agreed upon budget still needs to be followed. Everything mentioned in the contract will be followed for the entire duration which one year.

In case of queries feel free to contact us on [Phone number]. We look forward to a fruitful business partnership with you.

Sincerely,

(Signature)  
Davis Patrick  
SMC Pvt Ltd,

# Character Letter To Judge Before Sentencing

From,

Howard Jones

2723 Fidler Drive

San Antonio, TX 78233

Contact: 210-619-0712

Date: May 3, 1989

Your Honour,

I am writing this letter in support of Jason, who stands before you today. I have known him for many years, and I can attest to the fact that they are a kind and gentle person who is capable of change.

I believe that Jason has made a mistake and acknowledges their wrongdoing, and I feel that they deserve a chance to be rehabilitated and make a positive contribution to society. I know they are remorseful and regret the choices they have made that have led them to this point.

I understand the severity of the charges and the possible consequences, and I urge you to consider that a sentence of rehabilitation rather than incarceration may be more beneficial for Jason and for society. I respectfully ask that you consider my words and offer Jason a second chance.

Sincerely,

Howard Jones