

# Character Reference Letter

[Your Name]

[Your Rank/Position]

[Unit/Branch]

[Contact Information]

[Date]

**To Whom It May Concern,**

I am writing to highly recommend [Service Member's Name], who has served under my command in [Unit/Branch] for [duration]. [He/She/They] consistently demonstrate[s] exceptional dedication, discipline, and leadership skills.

[Service Member's Name] is a person of integrity, always upholding military values with honor. [He/She/They] handle[s] responsibilities with precision and a strong work ethic, earning the respect of peers and superiors. For instance, [he/she/they] [provide a brief example, such as "led a team during critical operations, showcasing outstanding leadership and reliability."]

I fully endorse [Service Member's Name] for any future roles or opportunities, knowing [he/she/they] will continue to excel.

Respectfully,

[Your Signature]

[Your Printed Name]

[Your Rank/Position]

[Unit/Branch]